**“Every individual has a role to play.  Every individual makes a difference.  And we have a choice:  What sort of difference do we want to make?”**

**Jane Goodall**

Active citizenship is the cornerstone of democracy in America, and as a citizen it is your responsibility to seek opportunities that will allow you to serve and improve your community.  This is your opportunity!  As a part of this effort you will be given the chance to prove yourself as a responsible citizen through the participation in a community service project.

**What will you do as a citizen to improve the community that you live in???**

**Your Tasks:**

1. **Identify**, research and seek to solve a sustainability problem in your community
2. **Create and implement** a plan of action to address the community problem through an act of community service or civic action
3. **Document evidence** of your service experience throughout the process
4. **Evaluate** the outcome of the service experience through written personal reflection

**Service Timeline:**

**Today**

-Discuss and identify the community problems to be addressed

-brainstorm possible service options

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2016 - Service project plan of action due**

-Submit a typed plan of action to Google  on or before \_\_\_\_\_

 -All service action plans must be approved before any act of service is taken

**(Students may submit action plans for approval before \_\_\_\_\_\_ in order to begin service project early)**

**, 2017- End of service project opportunity, documentation due**

 -Service projects must be completed

 -Digital documentation must be submitted on or before \_\_\_

**, 2017- Service project reflection due**

 -Submit a typed personal reflectionon or before \_\_\_

**\*\*Each task requirement is described in detail on the back of this page and a scoring rubric is provided to guide the completion of the project.  Each project task will be included as a Project/Test grade for the quarter that corresponds with the task deadline.**

Service Project Requirements:

* **You will be required to submit a formal service plan for approval prior to beginning your project.  This plan must be typed and submitted to sharepoint by November 1, 2012.**
* Include a summary of the community problem that you are trying to address – What is the problem?
* Describe the aspect of sustainability being dealt with

-Does it focus on Economic Prosperity, Social Responsibility and/or Environmental Stewardship?

* Propose a plan of action and timeline for dealing with this community problem- what specific actions will you take to deal with this problem?
* Estimate the effect of your actions- what is the intended effect/goals of your actions?
* **Requirements for Service project**
* **Documentation of service and/or completed project must be submitted by \_\_\_\_.**
* You must provide some type of digital documentation - this will illustrate your actions **before, during and after** the completion of your service project
* Suggestions include-Digital photographs, video documentation of you performing the service, interviews with service project participants, a video journal…
* **Reflection**
* Must also be typed and submitted
* This examines your personal experiences while completing your service project – what were the positive and negative benefits of completing the project?  How have you grown?
* Evaluate the effect your actions had once the service was completed- How successful were you in dealing with the community problem?  What was the actual effect of your actions?  Did you affect policy?

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| Criteria | Consultant | Practitioner | Novice |
| Formal Service PlanDUE 1st quarter | Plan shows an impressive level of depth and is presented on or before due date.  Plan summary, Sustainability focus, and estimated effect of actions is clearly identified and explained.   | Plan is adequate and is presented on or before due date.  Plan summary, Sustainability focus, and estimated effect of actions is clearly identified and explained.   | Plan overlooks critical details and is not presented on or before due date.  Plan summary, Sustainability focus, and estimated effect of actions is clearly identified and explained.   |
| DocumentationDUE 2nd quarter | Digital Documentation represents a variety of perspectives and provides a thorough presentation of all facets of the project (before, during and after). | Digital Documentation represents one perspective and provides for an adequate presentation of all facets of the project (before, during and after). | Digital Documentation does not present a perspective and provides an incomplete presentation of all facets of the project. |
| ReflectionDUE 3rd quarter | Reflection provides a comprehensive analysis of his or her personal experiences throughout the entire process.  Effectiveness of this experience is clearly explained and supported. | Reflection provides an adequate analysis of his or her personal experiences throughout the process.  Effectiveness of this experience is presented. | Reflection provides a limited analysis of his or her personal experiences throughout a portion of the process.   Effectiveness of this experience is incomplete. |